**Anurag Reddy**  
**Rochester Hills, MI**   
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**OBJECTIVE**

Highly-motivated, Human Biology Graduate considering career change in IT field. Team Orientation, exceptional goal setting, time management, and organizational skills; ability to effectively multi-task; good communication skills, excellent work ethic and motivation.

**SUMMARY OF QUALIFICATIONS**

B.S. in Human Biology, experience in a healthcare setting, and a strong desire to learn; proven ability to work on multiple projects at once; strong interpersonal skills.

**EDUCATION**

Rosalind Franklin Scholl College of Podiatric Medicine: August 2018-May 2019

1 year Podiatry Student courses Bio-Chemistry, Anatomy, Physiology, Microbiology, Genetics, and Clinical classes.

Michigan State University, Lansing MI: Graduated May 2017

Bachelor of Science, Human Biology

Dean’s List – spring 2016

High School Diploma June 2013

International Academy of Bloomfield Hills, MI

**WORK EXPERIENCE**

*St. Joseph Oakland Hospital* (Emergency Department) – ISDS Scribe

August 2017-July 2018

* Worked with Physicians in Emergency department, documenting patients medical issues & history
* Patient interaction, documented vitals and documented chief complaint and anything that’s crucial for the physician to know.

*Sparrow Hospital,*Volunteers around the world group

September 2015 – September 2016

* + Participates in volunteering individuals with patient care.
  + Volunteering every Monday for couple of hours.

*Southgate Ear, Nose & Throat – Garlapaty, Vasu MD*

July 2015 – August 2015

* + Shadowed 40 hours with ENT Physician
  + Witnessed several patients having hearing problems and physician evaluating the patients, taking history of patients overall health, and specific symptoms.
  + Watched Physician examine the inner structure of the ear.
  + Watched Physician in treating ear infections, sinus infections, and looking for if any tumors in the ear etc.

*4H Energy Camp – Lansing MI*

May 2015 – May 2015

* + Chaperone for one week (40 hours) by helping children and parents
  + Worked in the fields – used leadership skills by showing kids spending a good time while following rules.
  + Made best out of the trip, by being friendly and keep them safe.

*Smiles Center Dental Clinic – Troy MI*

June 2014 – July 2014

* + Shadowed dentist for 30 hours.
  + Witnessed surgical procedures on the teeth, bone and soft tissues of the oral cavity.
  + Interpreting x-rays and diagnostic tests.
  + Watched dentist interaction with patients about promoting oral health and disease prevention by giving procedures on how to clean the teeth daily.

*Sukhothai Restaurant – Rochester MI*

May 2014 – June 2014

* + Worked in Thai restaurant for two months.
  + Managed morning and evening rush hours with efficiency by taking orders from the customers of what they wanted from the menu.
  + Greeted and connected with every customer, recommending drinks and certain Thai cuisine to customers.

*Polo Ralph Lauren Retail Store – Auburn Hills MI*

August 2013 – January 2014

* + Worked as Sales Associate. Interacted with diversified people and resolved disputes/problems with sales and sold variety of products to customers.
  + Worked during black Friday when it was extremely hectic.
  + Increased sales by 10% using critical thinking skills, communication skills by evaluating what a certain customer needs/wants from a product and sold the product.
  + Maintained pleasant attitude, stay focused with good professionalism to sell the products.

*McLaren Hospital (POH Medical Center) – Auburn Hills MI*

April 2012 – May 2013

* + Volunteered in Emergency department approximately170 hours.
  + Provided assistance to medical staff by transporting patients.
  + Maintained cleanliness and organization of incoming patient lobby, changed bed sheets for patient beds etc.
  + Escorted visitors and family members to appropriate areas.
  + Helped sometimes physicians and nurses in operating rooms.
  + Witnessed numerous patients coming in emergency with threatening accidents, injuries and how the medical staff takes action, interpret etc.

*Detroit Medical Center Dr. Hemalatha Reddy (Pediatrician) – Detroit MI*

May 2011 – September 2011

* + Volunteered 200 hours in Pediatric Clinic and Shadowed Pediatrician.
  + Prepared Charts collected and entered patient demographic, personal and financial information.
  + Entered physician orders for prescribed tests, supplies and procedures.
  + Watched Physician interacting with children, giving immunizations etc.

*Children’s Hospital of Michigan – Detroit MI*

May 2010 – July 2010

* + Volunteered in Children’s hospital for 29 hours during summer.
  + Read books to children during their stay at hospital.
  + Helped medical staff by cleaning the area, department etc.